



National Visa – Category D: **Specialty Cook**

This information leaflet has been generated by the German Consulate in Dubai. The Consulate is responsible for visa applications of those applicants who reside in the United Arab Emirates. The application form needs to be filled out online <https://videx-national.diplo.de/videx/visum-erfassung/index.html#/videx-langfristiger-aufenthalt> and printed out.

Applicants are requested to **carefully read the general information sheet for National (long-term) visa for Germany (which can be downloaded from our website).**

Please note that incomplete applications cannot be accepted.

DOCUMENTS TO BE SUBMITTED

All documents need to be submitted in 2 sets of copies including application form. Original certificates / documents must be presented separately. Original documents will be returned immediately. Documents which are not in German or English language require a translation.

Every set has to be sorted as follows:

1.	Application form – available online free of charge <ul style="list-style-type: none">Fully completed in English or German and signed and dated by the applicant himself.If the applicant is under the age of 18, signed form "Authorization – Minors / Children under 18" needs to be attached including passport copies of parents/ legal guardian.
2.	Declaration of true and complete information – available also online, free of charge <ul style="list-style-type: none">According to Section 54 (2) 8 in conjunction with Section 53 of the Residence ActIf the applicant is under the age of 18, signed form both parents
3.	Passport (<i>Special rules might apply for some nationals which passports are not recognized by the German authorities.</i>) <ul style="list-style-type: none">Validity minimum one yearSigned by bearerPassport not older than 10 years (issued in the last 10 years)At least two free visa pagesUndamaged pictures securely affixed with/to passportPrevious passport if applicableIMPORTANT: valid UAE residence permit
4.	Three recent biometric passport sized photographs (3.5x4,5 cm) Requirements: <ul style="list-style-type: none">Should NOT be older than 6 months.A frontal view of the face covering 70-80% (32-26mm) of the photo.A uniform and light-colored background.Clear facial features and eyes – not covered by hair or glasses frame.Head coverings are only accepted for religious reasons.

	Do not glue or staple the pictures to the application form.
5.	<p>If applicable: previous stay in Germany / previous Schengen Visa</p> <ul style="list-style-type: none"> • Copies of your old German resident permit • Copies of previous Schengen visa
6.	ZAV Application form , provided by the Labors Office (Bundesagentur für Arbeit)
7.	Employment contract containing the terms and conditions of employment
8.	<p>Work Experience</p> <p>Proof of work experience as a specialty cook, minimum 6 years, if no vocational training was completed.</p>
9.	<p>Proof of Qualification -if applicable-</p> <p>Proof of vocational training, with a minimum duration of two years</p>
10.	<p>Proof of Attendance of Specialty Course (only for Indian, Thai and Chinese cooks)</p> <ul style="list-style-type: none"> • Confirmation of successful attendance required • The charges involved for conducting the cooking test including assistance with the application procedure through the above mentioned Institutes are chargeable. Please note that the German Missions are not connected with the Institutes and have no influence on the fees charged. For detailed information with regard to the cooking tests applicants have to contact the above mentioned Institutes. <p>India: INTERNATIONAL INSTITUTE of CULINARY ARTS (IICA) 39 , Daryacha, Hauz Khas Village New Delhi - 110016 Tel. 0091-11-26850817 E-Mail: culinaryarts@cheffiica.com , Web Site: http://www.cheffiica.com</p> <p>China: CHINCA China International Contractors Association CSCES Mansion, South Wing, No. 15 Sanlihe Road, Haidian District, Beijing 100037 Tel.: 0086-10-88083097 or 88083103 Fax: 0086-10-59765224</p> <p>Thailand: Thai-Swiss Culinary Education Center 21/848 Moo 12, Soi 4, Bangna-Trad Highway Km 2 BANGNA, Bangkok 10260, Thailand Tel. 0066-2-3991099 Fax 0066-2-749 3933 E-Mail: thaicook@lox1.loxinfo.co.th , Web Site: www.thai-culinary.com</p> <p>Suan Dusit International Culinari School Suan Dusit Rajabhat University 295 Ratchasima Rd. Dusit Bangkok 10300 (12 Bld. 6 th Fl.) Tel. 0066-2244-5391-3 Fax 0066-2244-5390 E-Mail: chefschoool.dusit@dusit.ac.th , Web Site: www.chefschoool.dusit.ac.th</p> <p>Dusit Thani College 1 Soi Kaenthong, Nongbon, Pravet, Bangkok 10250 Tel. 0066-2361-7805 (3) Fax: 0066-2361-7806 E-Mail: dtcollege@dtc.ac.th , Web Site: www.dtc.ac.th</p>
12.	Incoming medical insurance or proof public / private insurance has to be provided at the time of visa approval. More information to be provided during the interview.

Note further:

- Applicants, who come late to their appointment by more than 15 min, will not be permitted to enter the visa section and are required to schedule a new appointment.
- Only complete applications can be accepted; applicants will be requested to arrange a new appointment if arriving with incomplete documents.
- Visa fees must be paid upon submission of application in cash (AED) only to the German Consulate only exact change will be accepted.
- Processing time at the Consulate due to necessary and obligatory legal requirements usually takes a minimum of 7 working days and up to 12 weeks or longer. Applicants are requested to apply up to 3 months prior to the intended date of journey. Applicants are also kindly requested to refrain from status inquiries, within the first 8 weeks.
- False or falsified documents will lead to the refusal of visa and / or further consequences.
- Complete documentation does not guarantee a visa approval.
- The German Consulate Dubai reserves the right to ask for additional documents and / or call applicant for additional information or interview.

Disclaimer: Although the information in this leaflet has been prepared with utmost care, we cannot accept any responsibility for inaccuracies contained herein.